



Final Paper Format Guide and Presentation FAQs

This document provides a basic overview of formatting to ensure uniformity in the publishing of final event materials and guidance for getting started on your presentation.

Mandatory sections for your final paper are explained later in this FAQ document. A WORD template for your final paper and a template for lecture or dialogue presentations will be confirmed to authors in the EVS33 Papers Platform in January 2020.

Again, congratulations on your acceptance as a presenter. Your paper will be an important contribution to EVS33. If you have any questions, please contact EVS33 Symposium Secretariat – JPdL International at evs33secretariat@jpdL.com

Day and Time of Sessions

The tentative day and time of your presentation will be provided at least 30 days in advance of **EVS33**. **You must** have registered as a delegate and submitted a final paper by the dates indicated below to receive this scheduling information.

How to Confirm Your Presentation

Step 1: Register as a delegate

- Go to the online form and complete your registration.
- **Deadline for presenter registration: Friday, February 14, 11:59 PM Eastern (UTC-5)**
- For housing, we have negotiated a group rate at the Hyatt Regency Portland Convention Center. You can reserve accommodations through the link on our website: (<https://evs33portland.org/portland/accommodation/>)

Step 2: Submit your full paper

- Review comments from EVS33 reviewers that were shared in your abstract acceptance email to assist you in completing your final paper.
- There is no word limit. However, authors must use the font and sizing as indicated in the template, the paper must be no more than 12 pages long, in PDF format, and the PDF file may be no larger than 10 MB. Papers will be made available during the event via a conference app and published after the event in conference proceedings. Select papers will be considered for inclusion in the World Electric Vehicle Association (WEVA) Journal.
- To upload your paper, log back into the abstract submission form, open your abstract on the submission page and scroll down to the Full Paper section for the upload link. After upload, use “save and submit” to complete. You will be asked to enter 5 keywords as a final step.
- **Deadline for full paper submission: March 20, 2020, 11:59 PM Eastern (UTC-5)**

Format of Presentation at the EVS33

The following describes your presentation format on-site at EVS33, as indicated by your acceptance email:

Lecture: A PowerPoint presentation template will be provided for assistance. The PowerPoint presentation should reflect the findings in your paper, or the most-up-to-date information available, should your research have changed after submission of your final paper.



Dialogue: You will have the opportunity to present your paper with an illustrative poster and to discuss it with fellow experts during one of two dedicated sessions during the event

FAQS

Q: Do I need to use the final paper format style guide?

A: To ensure uniformity in publishing the final program and proceedings of the EVS33 event, the sections required for all papers include header/title, summary (with keywords), body and author(s). If explanation of your work does NOT require subsections, charts, graphs, references or acknowledgments, these sections are not required in a final paper. If these sections are key to supporting your work, please format them as explained by the WORD and LaTeX templates available at the EVS33 papers platform and on the Presenter Information page of the congress website (<https://evs33portland.org/program/presenter-information/>).

Q: What sections ARE REQUIRED in my final paper?

A: We require that your final paper include a header/title, summary (with keywords), body and author(s).

Q: What is the size and/or word limit for my final paper?

A: There is no formal word count limit for your final paper. However, authors must use the font and sizing as indicated in the template, the paper may not exceed 12 pages and the final file size may not exceed 10MB. The final paper must be submitted in PDF format.

Q: Are all the technical graphic items, acknowledgments and references listed in the final paper style guide required for submission?

A: No. These items need only be included if applicable to your project or experience.

Q: What if my demonstration project or government study is not completed by the deadline for submission?

A: For conference organizers to uphold the highest standards of excellence in presentation of academic, market experience and scientific research during the EVS series, we require that authors include, at a minimum, initial results or findings in your final papers. We understand that many research and demonstration projects are ongoing, and results are subject to change. Authors are encouraged to provide clarification that results may be preliminary and subject to change, if applicable. You may indicate changes or updates in the presentation made during the event.

Q: When will I be making my presentation at EVS33?

A: In order for EVS33 organizers to create the most robust and accessible program for attendees, while also taking consideration into the preparation and travel needs of our registered presenters, we will let you know the tentative day, time and category of your presentation at least 30 days in advance of EVS33. These times will be subject to change, but we will work to keep presenters up to date on the latest scheduling requirements.

Q: What is the difference between lecture session and dialogue session?

A: The lecture session includes participating on a panel of speakers, who share time-limited presentations on a specific topic. Q&A from the audience will be held at the end of the lecture session. A dialogue session invites the delegates to open dialogue with the presenters, who with their posters will be



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scheduled to a designated area at a specific time to more informally discuss and answer questions from fellow experts and interested delegates.

Q: Could my final paper be rejected?

A: The EVS33 organizers reserve the right to reject papers that do not adhere to the basic formatting guidelines or do not meet our standards for presentation and publication. However, EVS33 organizers strive to be as inclusive as possible to ensure a robust dialogue and we will make all possible efforts to communicate our questions and concerns with authors to facilitate final submissions.

Q: Do I need to incorporate all the suggestions made by the reviewers?

A: While we highly suggest taking reviewer comments into consideration, the acceptance of your paper is NOT contingent upon incorporation of reviewer comments. Please bear in mind that reviewer comments are provided to enhance your paper and reflect the diverse experience of our program committee experts.

Q: Is my final paper the same format as the presentation I'll be delivering at EVS33?

A: Your final paper is the document that will be published in the EVS33 proceedings, in print and online. This PDF will be made available for attendees and sponsors of the event, as well as customers that purchase EVS33 proceedings after the event. Your presentation should deliver this content in a format suitable for public audiences, as explained below:

- If you were selected to present during a lecture session, a PowerPoint template in 16:9 format will be made available in the EVS33 papers platform and on the [Presenter Information page](https://evs33portland.org/program/presenter-information/) of the EVS33 website (<https://evs33portland.org/program/presenter-information/>). You will have the opportunity to submit your PowerPoint online prior to the meeting, or you may deliver your PowerPoint presentation to the Speaker Ready Room at EVS33.
- If you were selected to present during a dialogue session, you may use an illustrated poster to support your presentation.

Q: How will my name and presentation be listed in the program for EVS33?

A: Before you submit your paper online, please confirm that the information in your online profile is correct. You will also be asked to identify five keywords from the list provided. These keywords will be used to help categorize your presentation and will allow attendees to search the event app. (See below.)

If you have any additional questions, please contact EVS33 Symposium Secretariat – JPdL International at evs33secretariat@jpd.com

Keywords

| | | |
|--------------------------------|--|--|
| AC motor | component | environment |
| AC-DC | compressor | extended range electric vehicle |
| after-sales | conductive charger | Equivalent Series Resistance |
| air conditioning | connected | electric vehicle (EV) |
| alkaline battery | consortium | electric vehicle supply equipment (EVSE) |
| alternative fuel | consumers | fast charge |
| aluminum air battery | control system | federal |
| asynchronous (induction) motor | controller | field weakening |
| automated | converter | finance |
| autonomous | cooling | finite element calculation |
| autonomous vehicle | cost | fleet |
| auxiliary units | current density | flooded battery |
| battery | data acquisition | flywheel |
| battery ageing | DC Fast Charging | freight transport |
| battery calendar life | DC motor | fuel |
| battery charge | DC-DC | fuel cell |
| battery cycle life | demand | fuel cell vehicle |
| battery management | demonstration | gasoline engine |
| battery model | deployment | gear |
| battery SoC (state of charge) | diagnosis | generator |
| battery SoH (state of health) | digitalization | global |
| BEV (battery electric vehicle) | discharge rate | government |
| bicycle | driver experience | GPS |
| bipolar | driver feedback | hardware-in-the-loop (HIL) |
| Battery Management System | dynamic charging | harmonics |
| boat | EDLC (electric double layer capacitor or supercapacitor) | heat exchange |
| braking | education | heat pump |
| brushless motor | efficiency | heating |
| bucket truck | electric drive | heavy-duty |
| bus | electricity | HEV (hybrid electric vehicle) |
| business model | electrode | HOV (high-occupancy vehicle) |
| car | electrolyte | hydrogen |
| car-sharing | electronic | hydrogen vehicle |
| case-study | emissions | ICE (internal combustion engine) |
| catalyst | emulation | ICT (information and communication technology) |
| charge equalization | energy | impedance spectroscopy |
| charger | energy consumption | incentive |
| charging | energy density | inductive charger |
| chopper | energy recovery | industrialization |
| city traffic | energy security | infrastructure |
| commercial | energy source | instrumentation |
| communication | energy storage | intelligent |

Keywords

| | | |
|------------------------------|--|--------------------------------|
| internal resistance | noise | reliability |
| interoperability | non-road | renewable |
| inverter | off-board | research |
| IoT (Internet of Things) | off-peak | resonant converter |
| LCA (Life Cycle Assessment) | off-road | safety |
| LCC (Life Cycle Cost) | on-board | sales |
| lead-acid battery | open circuit | scooter |
| leasing | optimization | Second-life battery |
| level 1 | parallel HEV | secondary battery |
| level 2 | PAS (power assist system) | self-discharge |
| light vehicles | passenger car | semi-conductor |
| limphone | PEM fuel cell | separator |
| lithium battery | permanent magnet motor | series HEV |
| load management | PF (power factor) | shared |
| MaaS (mobility as a service) | PHEV (plug in hybrid electric vehicle) | short circuit |
| maintenance | photovoltaic | simulation |
| mandate | planetary gear | smart |
| marine | policy | smart charging |
| market | pollution | smart grid |
| market development | port | smart meter |
| marketing | power | sodium sulphur battery |
| mass market | power density | sodium-nickel-chloride battery |
| material handling | power management | soft-switching |
| materials | power steering | solar energy |
| medium-duty | powertrain | solid state |
| methanol | prediction | special vehicles |
| microgrid | primary energy | specific energy |
| micro-mobility | propulsion | specific power |
| military | promotion | spherical graphite |
| mobility concepts | province | standardization |
| mobility system | provincial government | state government |
| modeling | public transport | state of charge |
| monopolar | pulse power | strategy |
| motor | pumps | subsidy |
| motor design | radiator | supply chain |
| motorcycle | range | sustainability |
| municipal government | rare earth material | switching reluctance motor |
| national security | Regulations Codes and Standards (RCS) | synchronous motor |
| navigation | recombinant | taxation |
| NEV (neighbourhood EV) | recycling | telematics |
| nickel cadmium battery | regenerative braking | testing processes |
| nickel metal hydride battery | regulation | thermal management |

Keywords

thin metal film

torque

traction control

training

transmission

tricycle

truck

two-wheel vehicle

ULEV (ultra low emission vehicle)

ultra-fast charging

user behaviour

utility

V2G (vehicle to grid)

V2H (vehicle to home)

V2V (vehicle to vehicle)

valve regulated

van

vehicle performance

water cooling

wheel hub motor

wireless charging

ZEV (zero emission vehicle)

zinc air battery

zinc bromine battery